

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting March 16, 2017

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, March 16, 2017 in the board room. President Clum called the meeting to order at 7:00 p.m. The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kil, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principals Gephart, Wagner; Journal News Rep Bethany Bennett - Journal News, Kay Louth - Delphos Herald; SEA Rep Jen Pugh; Student Senate Reps Gaby Romaker, Sydney Shaffer, Collin Davis, Logan Rex.

V. Minutes of Previous Meeting The minutes of the February 16, 2017 regular meeting is presented for your review. If found to be in order, your approval is needed.

Goecke moved and Kill seconded the motion approving the minutes of the February 16, 2017 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VII. Treasurer's Report

- a) Appropriations for review; App/Bud Modifications; Amended Certificate
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) Permission to file grants
- f) Waived fees: HS = \$4,014.00; MS = \$2,480.25; EL = \$4,157.42; Total = \$10,651.67
- g) 2017-2018 Work Day Calendars
- h) OSBA Travel Resolution update
- i) TIRC meeting update; BOR update
- j) Current bills - motion to accept

Kill moved and Meyer seconded the motion approving payment of bills in the amount of \$1,478,060.76 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill - no report this month

NWOSBA spring conference; Clum awarded as 20 year board member; district momentum award; jazz band recognized for Capital Conference performance; currently interviewing to replace retiring treasurer

IX. Administrator Reports

- 3/18 - K-12 Art Show, grade 4 flutophone concert and grade 7/8 contest vocal solos and ensembles
- 3/18 - Science Olympiad competes at BGSU
- 3/21 and 3/22 - HS ELA state assessments and ACT
- 3/25 - Middle School Solo & Ensemble
- 3/27 - SESA grade 2
- 3/28 - 3/31 - grades 3-8 ELA state assessments
- 3/29 - HS choir performs at Komets Hockey game
- 4/1 - 4/4 - NHS Chicago trip
- 4/5 - 2 hour delay for teacher in-service - focus on technology in the classroom
- 4/6 - kindergarten orientation
- 4/10 and 4/11 - kindergarten screening (may move to May)
- 4/13 - early release for Easter break
- 4/19 and 4/20 - HS math state assessments
- Band and Choir contests went well

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Susie presented the following in regards to new transitional kindergarten:

- *begins 2017-18 school year
- *full day - same schedule as one year kindergarten
- *must be 5 by August 1 or August 31
- *parents commit to 2 years of kindergarten
- *focus on kindergarten standards, but at a slower pace and not as rigorous
- *students learn at their own pace
- *more focus on fine motor development and life skills
- *kindergarten teachers will screen all incoming kindergarten students in May
- *recommendations for two year program will be based on age and screening results

X. Superintendent Report

1. Personnel - actions 1, 2, 4, 5
2. Buildings and Grounds - action 10 use of track facilities; action 13 use of baseball/softball facilities; action 14 HS volleyball camp; second construction meeting will be 3/21/17 at 3:00 p.m.
3. Donations - thank you to all
4. Work Day Calendars - action 3
5. Questions/Concerns - Energy Optimizer - have lighting retrofit proposal - next month presentation

XI. Recommended Action Items

1. Employ Substitutes (3-17-1)

Kill moved and Meyer seconded the motion to employ the following substitutes for the 2016-2017 school year, per demand, per salary schedule in effect. (BCII on file)

Cafeteria - Patricia Parks

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

2. Athletic Director Position Resolution (3-17-2)

Goecke moved and Ringwald seconded the motion to approve the following resolution:

BE IT RESOLVED by the Spencerville Local School District Board of Education that the position of Athletic Director shall be a full-time position in the district effective July 1, 2017.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

3. Approve Workday Calendars for 2017-2018 (3-17-3)

Kill moved and Meyer seconded the motion to approve the 2017-2018 workday calendars as presented for all students and personnel to include: Students (STU), Elementary Teachers (TEL), Middle and High School Teachers (TMH), VoAg Teacher (VAG), Secretaries (SEC), Bus Drivers/Monitors (BMD), Special Ed. Driver (4DR, 7DR), Cooks (COK), Head Cook (HCK), Cafeteria Manager (MGR), Technology Coord. (TEC), Tech Support Specialist (TES), Mechanic/Maintenance/Custodian/Administrative Assistant/Assistant Treasurer (12M), Treasurer (TRS), Elementary/Middle School Principal (EMP), High School Principal (HSP), Superintendent (SUP), Digital Academy Coordinator (DIG), Digital Aide (AID). The first day of school is August 29, 2017 and the last day of school is May 31, 2018. Included in board material. (All Calendars are subject to change per administrative approval to best complete the school year.)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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4. Employ Extra-Curricular Personnel (3-17-4)

Goecke moved and Meyer seconded the motion to employ the following extra-curricular personnel for the 2016-2017 school year.

Baseball - Middle School Coach - Josh VanGorder

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

5. Approve Stipend (3-17-5)

Kill moved and Ringwald seconded the motion to approve a stipend for Mary Fell as the instructor for CPR/First Aid classes taught in the district of \$175.00 per session, up to four session per school year, upon completion of duty form submitted to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

6. Accept Donations (3-17-6)

Meyer moved and Goecke seconded the motion to accept the following donations:

<u>Date</u>	<u>To</u>	<u>From</u>	<u>Amount</u>
2/2/2017	Ed Foundation	Canal Pharmacy/Ohio Pyle	24.60
2/10/2017	HS Senate	Jeans Day donations	340.00
2/15/2017	HS Senate	Jeans Day donations	40.00
2/16/2017	Ed Foundation	Employee Payroll donations	155.00
2/17/2017	FFA/Jeb Johnson Memorial	Brandon Fullenkamp	100.00
2/24/2017	HS Vocal	Pass the Hat	31.19
2/24/2017	District 018	Coca Cola contract	143.97
2/24/2017	FFA/Jeb Johnson Memorial	Dennis Krites	100.00
2/27/2017	FFA/Jeb Johnson Memorial	Hair Chair Salon	100.00
2/28/2017	Ed Foundation	Joy Dawson/Dawson-Gauvin Scholarship	375.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

7. Approve Appropriation/Budget Modifications (3-17-7)

Goecke moved and Meyer seconded the motion to approve appropriation/budget modifications as presented by the Treasurer for the period of February 17, 2017 through March 16, 2017 for totals respectively \$40,760.00 and \$40,760.00. (see board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

8. Amended Official Certificate/Revision #4 (3-17-8)

Meyer moved and Ringwald seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY17 to \$19,561,048.44: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 16, 2016; Revision #2 - September 15, 2016; Revision #3 - November 17, 2016; Revision #4 - March 16, 2017)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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9. Permission To File Grants (3-17-9)

Goecke moved and Meyer seconded the motion to file grant projects in the following areas if money from the state and/or federal sources is available through the CCIP process or other state process, including only new ones created and not listed here.

- A. Title I (Chapter I) - Remedial Reading/Reading Recovery K-4
- B. Special Ed., Part B -IDEA (Old T6B)
- C. Title II-A (Improving Teacher Quality)(Old Class-Size Reduction)(plus Eisenhower)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

10. Use of Track Facilities for Spencerville Striders Track Club (3-17-10)

Kill moved and Ringwald seconded the motion to approve the use of track facilities for the Spencerville Striders Track Club.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

11. Authorize Proxy Vote (3-17-11)

Goecke moved and Kill seconded the motion to authorize Diane Eutsler, Treasurer to vote for Dennis Fuge, Superintendent in the event of his absence from an Allen County Health Consortium Directors meeting.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

12. Allen County Family Children First Council Representative (3-17-12)

Kill moved and Meyer seconded the motion to appoint the Superintendent to serve as the Board of Education representative to the Allen County Family Children First Council.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

13. Use of Baseball and Softball Facilities (3-17-13)

Meyer moved and Kill seconded the motion to approve the use of baseball and softball facilities for Spencerville community youth baseball and softball teams.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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14. High School Volleyball Camp (3-17-14)

Kill moved and Meyer seconded the motion to approve High School Volleyball Camp as follows:

June 13, 14, and 15th (9:00 am-12noon), 2017

The booster volleyball fund will pay for part of each student athlete's \$100.00 camp fee. All players will receive a t-shirt, which is included in the \$100.00 price.

Athletes have two payment options from which to choose.

Option 1—Athlete is responsible for paying \$75 of camp fee and the volleyball fund will pay \$25.00.

Option 2—Athlete is responsible for \$50 of the camp fee and the volleyball fund will pay \$50.00. The athlete will then help assist and teach at the volleyball camp for younger grades.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

15. Amend Action 8-16-29 OSBA Board Travel Expense Resolution (3-17-15)

Meyer moved and Goecke seconded the motion to approve the amendment of action 8-16-29, OSBA Board Member Travel Expense Resolution to the following:

Whereas, the Spencerville Local School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Spencerville Local School District statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Spencerville Local School District Board Member, Penny Kill, will serve as a member of the Board of Trustees, and/or a member of one or more OSBA committees from 2017 through current term (December 2017); therefore

Now Be It Resolved that the Spencerville Local School Districts Board of Education determines that Penny Kill's service with OSBA, and travel in that role, is related to her official duties as a member of the Spencerville Local School District Board of Education; and

That any travel expenses paid for Penny Kill's travel to OSBA conferences, seminars, and similar events from 2017 through current term (December 2017), are ordinary, customary and necessary provided that the travel expenses are the lesser of: 1) the amount that Spencerville Local School District allows to be reimbursed for travel to the destination; or 2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Abstain</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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16. Request for Executive Session (3-17-16)

It is recommended that the Board of Education retire to executive session to prepare for, conduct or review collective bargaining strategy.

Goecke moved and Kill seconded the motion that the Board of Education retire to executive session to prepare for, conduct or review collective bargaining strategy.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:32 p.m.
All exited except bd., supt., treas., and principals; principals exited at 8:15 p.m.
The Spencerville Board of Education returned to regular session at 8:34 p.m.

17. Adjournment (3-17-17)

Ringwald moved and Meyer seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:34 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

Spencer Clum, Board President

Diane L. Eutsler, Treasurer